

## Environmental Policy

*Version 1*

Rapid Automatic Access recognises that it has a responsibility to the environment beyond legal and regulatory requirements. We are committed to reducing our environmental impact and continually improving our environmental performance as an integral part of our business strategy and operating methods, with regular reviews. We will encourage our clients and other stakeholders to do the same.

Rapid Automatic Access will:

- Comply with and exceed all relevant regulatory requirements
- Continually improve and monitor environmental performance and minimise environmental impacts
- Incorporate environmental factors into business decisions
- Increase worker awareness and training in line with environmental initiatives

Rapid Automatic Access Management is accountable for implementing this policy and commit to the following:

- We will minimise the use of paper in the office
- We will seek to reduce the amount of energy used as much as possible
- Lights and electrical equipment will be switched off when not in use
- Heating and cooling will be adjusted with energy consumption in mind
- We will evaluate the environmental impact of any new products we intend to purchase
- We will reuse and recycle all materials where possible
- We will reduce the need to travel, restricting to necessity trips only
- We will promote remote work for our employees
- Cleaning materials used will be as environmentally friendly as possible
- We will continually improve and monitor environmental performance
- We will incorporate environmental factors into business decisions

Rapid Automatic Access is committed to consultation and cooperation between management and workers.

This policy will be implemented by:

- Active involvement and commitment of the management team
- Setting meaningful environmental objectives and targets
- Identification and control of environmental hazards
- Investigation and reporting of any environmental breaches, incidents or near misses
- Provision of emergency procedures
- Provision of information, training, and supervision as necessary

A handwritten signature in black ink that reads "G. Holden". The signature is written in a cursive style with a large initial "G" and a long, sweeping underline.

**Greg Holden – General Manager**

22 October 2019